

**MONTANA ASSOCIATION**

**FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA**

**RECOMMENDATION FOR STATE CHAPTER PARENT**

We recommend \_\_\_\_\_ of \_\_\_\_\_  
(name) (address)  
\_\_\_\_\_ for state chapter parent.  
(city, state, zip)

**Qualifications are:**

**(Term of office is one school year.)**

**SIGNED:** \_\_\_\_\_

During the State Chapter Parent term of office, the State Association will pay for lodging and meals during the state conference at the end of the term to which the Parent is elected. The State Association will reimburse mileage and provide lodging and meals for two additional executive council meetings. The Chapter Parent will receive 50 cents from each member registered for the state conference at which the individual is elected to be applied toward the cost of attending the FCCLA National Leadership Meeting.

**CONSENT OF CANDIDATE**

I, \_\_\_\_\_, consent to have the \_\_\_\_\_  
Chapter of the Montana Association of Family, Career and Community Leaders of  
America submit my name as a candidate for the state chapter parent for the school  
year \_\_\_\_\_ (year).

**SIGNED:** \_\_\_\_\_

**RETURN THIS RECOMMENDATION FORM TO THE STATE OFFICE  
BY THE DEADLINE ANNOUNCED ANNUALLY.**

## **POLICY FOR SELECTING A STATE CHAPTER PARENT**

**The State Chapter Parent for the Montana Association of Family, Career and Community Leaders of America for each school year will be selected by the chapter parents attending the FCCLA State Leadership Conference.**

**Attached is an application form for the State Chapter Parent nomination. This application should be returned to the state office by the deadline announced annually.**

**The responsibilities of the State Chapter Parent are the following:**

- 1. Serve in an advisory capacity on the Executive Council representing chapter parents in matters related to school and community living.*
- 2. Assist the FCCLA State Advisor in meetings and activities of the State Executive Council.*
- 3. Develop an understanding of the organization to be able to inform chapter parents, business and community members.*
- 4. Make suggestions for statewide activities.*
- 5. Cooperate in carrying out the activities of FCCLA and the State Executive Council throughout the year.*

**Your chapter's candidate for State Chapter Parent must have the following qualifications:**

- 1. One year of service as local chapter parent.*
- 2. An understanding of the FCCLA organization.*
- 3. A willingness to make suggestions to the Advisory Board and to the Executive Council to improve public relations, image, operations and organization of MT FCCLA.*

### **Expectations of the FCCLA State Chapter Parent**

1. Assist the State Adviser and State Executive Council at their major meetings
  - a. State Leadership Conference (March)
  - b. State Officer Leadership Camp (CAMP MAK-A-DREAM) with other Vocational Student Organizations (Thurs, Fri, Sat, Sun following Memorial Day - in Helena area)
  - c. FCCLA National Leadership Meeting (one week in July, usually starting the first Friday of the month)
  - d. Fall Leadership Development Conference - A+ (2 days, either Friday/Saturday or Saturday/Sunday in late September) (This date has fluctuated some and has gone as late as mid-Oct. the weekend of the teacher professional meetings. I anticipate the September date for 2003.)
  - e. Proclamation of Vocational Education Week in Helena; legislative years meet in early January and non-legislative years meet in early December. Arrive 1 PM on Sunday and leave by 3 PM on Monday.
2. Roles of the State Chapter Parent at the above meetings:
  - a. assist the state adviser with records management, agenda management
  - b. when the local advisers of the state officers are not present, support the state adviser in the case of a medical or environmental emergency
  - c. brainstorm with the officers, their advisers and the state adviser---recognizing that the adult role is to be the guide on the side as much as possible, but time constraints and experience sometimes dictate that adults need to ask the key questions to bring the students to a "better understanding"
  - d. work with officers in small groups around specific topics to bring them to a decision
  - e. don't hesitate to jump in where you have a skill, see a possible solution! We all continue to learn---together!
3. First and Most---support the mission and purposes of FHA/HERO! A desire to help students develop leadership skills through personal growth projects focused on FHA/HERO is the platform from which we all operate!
4. Communicate---all teams need this as a foundation for seeking an understanding of where we are and where we're going!